

Highlighted School Policies and Programs

School Handbook –The purpose of this document is to bring attention to various policies and programs which are beneficial for parents. A more detailed list of school policies and programs can be found in the [School Handbook](#) which is available on our website.

Online Grades for Parents and Students – Our online grade system, *Powerschool*, is a powerful tool to help monitor all areas of student progress. *Powerschool* allows students and parents access to grades and attendance 24/7. Early in the school year, new families will be sent a password with instructions on accessing your account. Returning families keep the same login and passwords.

HVLHS.org - Much information is located at our website including our online calendar. The online calendar is a google calendar and is able to sync with most smartphones. I-phones can usually sync directly from the link. Android users often have to add the calendar through a google calendar using a computer or tablet first and can then find it listed on their smartphone. [Click this link](#) to add the HVL calendar to your own.

Student Cell Phone Usage – During school hours, cell phones are not to be seen or heard from the first bell to the last bell or they may be confiscated. (Students needing to access their phones during the school day must do so from the school office.) **The following steps will be taken each semester:**

First offense	Warning; Parent emailed
Second offense	Detention; Parent must Pick-up Phone
Third offense	Detention; Parent must Pick-up Phone
Fourth offense	In-School Suspension

Class Schedule – Classes and schedules are determined in the spring of each school year. To make any changes to your schedule, you may contact your child’s advisor by emailing or calling the school office. Once classes begin, students have ten school days to make changes to classes.

Student Orientation – On the first full day of school, all students in grades 9-12 will receive an orientation concerning school policies. This is done each year so students are aware of policies and possible consequences. It is not possible to cover every policy, but policies covered include dress code, cell phones, cheating, attendance, tardiness, harassment, etc. Students sign a statement after orientation indicating they are aware of these policies.

Absences - Students are allowed 10 absences per semester, after which they will lose credit for the class. After 7 absences, students will be required to serve educational time outside of school hours. The parent and student will be notified of the time required to make up missed class time.

Tardiness - Students are allowed 5 tardies each mid-quarter after which students receive a detention for each additional tardy. Parents can receive notification of absences and tardies by email, phone call or text through the Powerschool Parent Portal.

Dress Code - Parents play a vital role in the success that takes place at Huron Valley Lutheran High School. Please monitor your child's attire before leaving for school each morning. If your student is not in compliance with the dress code, they will be asked to change. If they are unable to change, parents may be called to bring the appropriate clothing to them before they can return to class. It may be beneficial for your student to have an appropriate change of clothes at school with them at all times. On the second offense, students will be required to serve a detention. The dress code is in force as soon as the student enters school until the departure from campus and when a student is representing the school in any activity (concerts, sports, etc).

Medication - Ideally, all medication should be given to students at home. The second most desirable would be for students to administer their medication themselves. Since that is not always possible, the school office can assist a student during the school day. Only those medications which are necessary to maintain the student in school, and which must be given during school hours, will be administered. In order for school personnel to administer medication (even aspirin) to a student, a "School Medication Administration Authorization Form" must be completed and on file in the school office. The form must be completed annually for students receiving ongoing medications.

HVL Hawk Talk - School news, updates, and information is emailed each Monday to your email address. The first copy will be sent the Monday prior to the first day of school and will continue on a weekly basis. If you do not receive a copy, please contact the school office (mail@hvlhs.org) with your email address.

Concerns / Complaints - The HVL faculty are servants called to partner in love with families in sharing God's truth and preparing students for a lifetime of service to him. In this endeavor, concerns or conflicts may arise among brothers and sisters in Christ. A concern or complaint on the part of a student or parent(s) should be addressed in Christian love and should be expressed directly to the teacher, coach, or advisor of the class, sport or activity.

Vehicle registration - All students who drive onto campus need to provide the office with their drivers license and proof of insurance during the first week of school or before driving a car on campus. For the safety of our students, drivers will not be allowed to leave the campus during the school day. HVL is not responsible for damage or theft that may occur in the school parking areas.

International Students - For the last few years, HVL has had the opportunity to enroll international students. This unique experience has served as a wonderful ministry opportunity and experience for the HVL student body, teachers and host families. If you are interested in this opportunity which offers host families approximately \$700 per month in reimbursement, please contact the HVL office.

As always, please do not hesitate to contact the school office at
734.525.0160 with your questions.