



International Program

Address any questions to:

International Admissions
Huron Valley Lutheran High School
33740 Cowan Road
Westland, MI 48150

Telephone: (734) 525-0160
Fax: (734) 525-6717
Email: mail@hvlhs.org
Website: www.hvlhs.org



International Program

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International

Program Overview

Type of School: A private, university-preparatory high school for grades 9-12.

Accreditation: HVLHS is recognized by the Michigan Department of Education and is fully accredited by WELS School Accreditation (WELSSA) and the National Council for Private School Accreditation (NCPSA).

Location: Huron Valley Lutheran High School is located in Westland, Michigan, about 16 miles west of downtown Detroit. Westland, located in Wayne County, Michigan, is a city with a population of 84,094 according to the 2010 census, and is in the Eastern Standard Time zone of the United States.

School Enrollment: **Between** 60-100 students are enrolled at HVLHS each school year. At a school of this size students are able to participate in a variety of activities while still receiving the individual attention that enables them to succeed.

Housing for Students: International students live with host families. Host families supply each student with their own room as well as three meals every day.

Cultural Experiences: In addition to spending time with American students and host families, international students are provided with unique cultural experiences. Westland has a multitude of shopping venues, including a mall, a movie theater and other places of interest. The city of Detroit is nearby and provides opportunities to attend concerts, professional sports games (American football, baseball, ice hockey, basketball), and visit museums and many other cultural activities. Recreational outings are scheduled periodically throughout the year.

Advisory Services: Students are supported with guidance in regards to daily needs, assistance with medical needs, transportation to appointments, and more.

College Prep Coursework: Courses in math, science, English, history, computer science, social studies, music, art, and world languages are taught in preparation for college entrance. Online classes and AP classes are also available. More than 95 percent of HVL graduates attend college. More information about ACT/SAT and testing scores can be found on the website at www.HVLHS.org

Academic Help Available: Tutoring is available through scheduled study halls or after school with supervision.

Academic/College Guidance: Special assistance is given for course planning, as well as college/university planning, preparation and application. Assistance is available in making visits to university campuses, and various college representatives periodically visit HVL.

School Year Calendar: Classes begin in mid-August and end in late May each year.

Activities and Athletics: Students are encouraged to participate in activities outside the classroom. Interscholastic athletics include soccer, volleyball, cheerleading, basketball, baseball, softball, track and field, and golf. Many students also participate in drama, art, choir, band, student council and a variety of service opportunities.

After Graduation: International graduates of Huron Valley Lutheran High School have attended universities such as the University of Michigan (which is 15 miles from HVL), Wayne State University, Eastern Michigan University, Central Michigan University, Martin Luther College, and Wisconsin Lutheran College.



International

Admission Requirements

Applicants are rated on the following criteria:

- Transcripts must be in English and show above-average academic ability.
- Students must be responsible, honest, cooperative, demonstrate good character, display character and citizenship, and be respectful of others.
- Students must be self-motivated, responsible for their own success, and able to organize their time.
- Applications must be complete and include the main application form, official English transcripts (from the last three years if possible), letters of recommendation, picture of student and family/student's life form.

Stronger applicants are able to demonstrate proficiency in English. Before being accepted into the program, applicants must meet the English proficiency standards by one of the following methods:

- | | |
|--|----------------|
| ● English Language Test for International Students (ELTiS) | 212 |
| ● Test of English as a Foreign Language (TOEFL/iBT) | age 16+, 48 |
| ● Test of English as a Foreign Language Junior (TOEFL Jr.) | age 11-15, 730 |
| ● Michigan Test of English Language Proficiency (MTELP) | 70 |
| ● International English Language Testing Support (IELTS) | 5.5 |

It is the applicant's responsibility to arrange for an English proficiency test. HVL does not administer these tests and cannot assist the applicant in scheduling them. Please be aware that there may be fees associated with taking these tests, and it can take several weeks for the test results to be available.

The following forms and documents must be submitted in order for HVL to provide an I-20 form:

- English Proficiency Test Score Report (Required of all students who were born and reside in non-English speaking countries). See above for approved tests and required scores.
- Completed copy of Foreign Exchange Student Immunization Record or equivalent (in English) signed by the applicant's physician.
- Completed copy of Foreign Exchange Student Health Insurance Verification Form or similar proof indicating that the applicant will have full health insurance coverage while in the United States. There are various companies that offer international student health insurance online.

Applicants have a stronger application if they are entering Huron Valley Lutheran High School at an earlier grade level and are committed to earning a diploma from Huron Valley Lutheran High School. The longer a student is in the program, the greater the success rate of that individual student.

The Huron Valley Lutheran High School admissions committee seeks a balance in representation with students from a variety of countries to create an academic environment that facilitates developing conversational English. Huron Valley Lutheran High School does not discriminate according to race, gender, or heritage, but reserves the right to accept and decline applicants in a manner that leads to the best learning environment for all students.



International Fees and Provisions

The following fees and expenses are intended to help parents understand the cost for an international student attending Huron Valley Lutheran High School and what these fees provide. All amounts are in US dollars.

Fees

Enrollment Fee	\$2000	(non-refundable; holds place in enrollment)
Tuition Fee	\$10,000	
Residence Fee	\$7,000	(includes meals and airport transportation)
Total	\$19,000	

Payment Procedures

After an Application for Admission is approved, the family must pay the \$2000 Enrollment Fee to hold the student's place in the enrollment. The remaining fees (Tuition and Residence) of \$17,000 must be paid in full by August 1 or within one week of acceptance. Payment is to be made in U.S. currency in the form of a bank draft or a wire transfer. Wire transfer information is included on the Payment Procedure document.

In the event the student visa is denied, any tuition or residence fees already paid will be refunded. The Application Fee and Enrollment Fee are non-refundable. Exception: the Enrollment Fee will be refunded with proper evidence showing proof of visa denial.

Students who enroll in Huron Valley Lutheran High School are committed to attending school here for a minimum of one academic year. Students who withdraw or transfer before this time will not be granted any refund of fees. If a student is asked by the Administration to withdraw from HVLHS, all tuition fees for the current semester are non-refundable, and all residence fees for the entire year are non-refundable.

Health Insurance

Health insurance is required, but not included in these fees. International student insurance is available online.

Other Expenses

Incidental costs for students average between US \$1,000-\$2000 per school year and may include special activities, school supplies, personal items, and entertainment funds.

Residence Amenities

International students living with host families will have many opportunities. Students are provided:

- Furnished Room: Bed, Mattress, Wardrobe/Dresser (May include desk and chair, or study space will be provided in another part of home)
- Linen Provided: Mattress Pad, Pillows, Sets of Sheets and Pillowcases, Blankets
- Laundry Facilities: Use of Washing Machine and Dryer
- Meals: 3 meals per day, 7 days per week. School lunch is paid for by student if purchased at school.
- Internet and TV available

The following services are also provided:

- Transportation provided for shopping and other activities
- Transportation to school and also functions like games, dances, and other events

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Huron Valley Lutheran High School Fax: (734) 525-6717
33740 Cowan Road Email: mail@HVLHS.org
Westland, MI 48185 Website: www.HVLHS.org



International

Payment Procedure

The following fees are due at designated times:

US \$2000 Enrollment Fee (due upon acceptance)
US \$17,000 Tuition and Residence Fee (due August 1)
(Residence Fee is \$7,000)

Payment is to be made in US currency in the form of a bank draft or a wire transfer using the following information:

Bank Name: Chase Bank

Bank Address: 7750 N Wayne Rd, Westland, MI 48185
Bank Phone: (734) 425-8605

Name of Account: Huron Valley Lutheran High School Association

Account #: 004946764
Routing #: 072000326
Bank ID Code: CHASUS33

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International

Enrollment Procedure and Timetable

Step 1: Application and Supporting Documents

Please complete and submit the following forms.

An application cannot be considered until completed forms are submitted.

Applications received after April 1 will be considered on a space-available basis.

1. Application for Admission – to be completed by the student and family
2. Principal-Counselor Recommendation – to be completed by the student's current Principal or Counselor
3. English Teacher Recommendation – to be completed by the student's current English teacher
4. Student's Life Form – to be completed by the student
5. Transcript of Courses, Credits, and Grades from the past three years (in English)
6. Financial Statement to provide Proof of Ability to Pay
7. Picture of student and family

Step 2: Acceptance and Enrollment

When a student is accepted at HVLHS, an acceptance letter will be emailed to you.

Upon receiving the email, please submit the following fee and forms.

Enrollment cannot be finalized until all the forms and fees are submitted.

1. US \$2000 Enrollment Fee
2. Authority to Grant Consent and Permissions
3. Emergency and Medical Consent Form
4. Current Immunization/Vaccination Record (in English)
5. Proof of medical insurance

After the Enrollment Fee has been received, the following will be sent to you.

1. Acceptance Letter
2. I-20 Form from Huron Valley Lutheran High School
3. A Receipt for the Application Fee and Enrollment Fee
4. School Calendar

Step 3: Visa and Final Payment

A helpful website to use as a reference is www.studyinthestates.dhs.gov

1. Once you have received the I-20, go online and pay the SEVIS I-901 fee (www.ice.gov/sevis For Students)
2. Make an appointment at the closest US Embassy or Consulate to apply for your F-1 Visa
3. Check the website of the Embassy or Consulate for a complete list of required documents
4. Take all required documents with you. This may include:
 - The passport
 - The acceptance letter
 - The I-20 form from Huron Valley Lutheran High School
 - The receipts for any payments made
 - Proof of payment of US \$200 SEVIS I-901 fee
 - Proof of the family financial support
 - Proof of connections to home country after schooling is finished
 - A 2" x 2" photograph (please check to see if there are any changes to this requirement)
 - Application forms, including the online DS-160 visa application
5. Inform Huron Valley Lutheran High School as soon as a Visa is granted
6. Send payment of US \$17,000 to finalize your enrollment (by August 1)

Step 4: Course Selection and Travel Plans

1. Plan to arrive at Huron Valley Lutheran High School several days prior to the start of the school year.
2. Inform Huron Valley Lutheran High School of finalized flight and arrival day/time as soon as travel arrangements are made.
3. Orientation for new international students will begin one day prior to the first day of school.

Send completed forms and fees to International Admissions

Huron Valley Lutheran High School
33740 Cowan Road
Westland, MI 48185

Telephone: (734) 525-0160

Fax: (734) 525-6717

Email: mail@HVLHS.org

Website: www.HVLHS.org



International

What to Bring

Items to bring with you from home

School clothing (see guidelines attached)
Dress clothing
Pajamas/Bathrobe
School and dress shoes
Alarm clock (You are responsible for getting up on time!)
Personal items-- jewelry, pictures, stuffed animals, etc.

Items that can be easily purchased once you arrive

School supplies (pencils, pens, notebooks, folders, binders, etc.)
Clothes hangers
Long distance phone cards
Over-the-counter medications
Personal supplies—toiletries, health care items, snacks, etc.

Items you may choose to have, but are not necessities

Laptop computer, printer
Cell phone—you must pay for the monthly phone charges from the mobile phone company

Items that are provided for you

Furnished Room—bed, mattress, wardrobe area, desk, chair, etc.
Linens—mattress pad, sheets, blanket, pillow, pillowcase, towels
Internet connection
Use of washing machine and dryer

Regular opportunities to shop for necessities will be provided by the host family.

Appropriate Dress for School

The following guidelines apply to students during the school day or at any school-sponsored events on or off campus. More details can be found in the Parent/Student Handbook that all students will receive during orientation week.

Basic Guidelines for All

Students are to keep themselves neat, clean, well-groomed and modestly dressed.

School Dress and Appearance Guidelines

The HVLHS dress code has been established with the following concepts in mind.

1. Modesty – We present ourselves in a modest manner that does not bring unwarranted attention to ourselves.
2. Appropriateness – Appropriate grooming and appearance will prepare students to meet a world that will make decisions about employment and advancement.
3. Orderliness – A standard or guideline is still necessary for orderliness and safety within the learning environment.

The following does not present an exhaustive list of what is appropriate. As times and fashions change, this list will certainly undergo revision and the administration reserves the right to amend the list as needed. If there ever is a question whether an item is appropriate, it is the student's obligation to ask before it is worn to school. Since many of these guidelines cannot be defined precisely, the appropriateness will be determined by administration. The administration also reserves the right to modify this policy for special circumstances.

The HVL dress code includes but is not limited to:

- Bedroom slippers and sports type flip flops (types like Nike, Adidas, etc.) may not be worn.
- Students are not allowed to wear body piercings, temporary pins/spacers, extenders or gauging at school and school sponsored activities. Earrings only, and no band aids over piercings.
- Male facial hair must be neat and trimmed.
- Hair must be of a natural color and must not extend over a person's eyes.
- No articles of clothing, jewelry, buttons, or accessories decorated with obscene phrases (beer, bands or music groups, inappropriate double entendre slogans, alcohol, contraband, drug, tobacco comments, etc.) or any language that may be interpreted as abusive, vulgar, or inappropriate may be worn.
- No student is allowed to wear a hat, cap, sunglasses, hoods, head scarves, bandanas, sweat bands, or gloves during school hours.
- Athletic attire is considered inappropriate dress for academic classrooms. This includes athletic shorts, jerseys, sweat pants, wind pants, bicycle shorts, fishnet shirts and shorts, spandex, and tank tops.
- Shorts and skirts will be allowed only if they meet the minimum specification of striking the student's leg at the end of his or her fingertips. Slits in skirts or dresses should be fingertip length also. Pencil skirts are not allowed
- Tight fabric, stretch fabric, yoga pants or leggings may not be worn as pants alone. When wearing leggings, students must have on tops/skirts that strike their legs at the end of the fingertips.
- No tank tops, halter tops, or strapless tops may be worn. Midriffs or cleavage may not show. No tops or dresses that are low cut, have revealing sides, have spaghetti straps, or tank tops may be worn. .
- Torn, patched, cut off, or worn clothing is not allowed. Pants with holes cut in them or frayed holes are not allowed. Pant legs must be worn down at all times.
- Pajama type pants are not allowed. "Camo" type clothing (militaristic) is not allowed.
- Pants that are extra large must be worn with a belt that fits at the waist. Boxer shorts, pajamas, and other undergarments must not be visible at any time.
- No student is allowed to wear dangerous jewelry inside the building. Jewelry with spikes, bar rings, wallet chains, "dog" collars, or heavy chains are not allowed.



International
Application for Admission

Student Information

Family Name First Name Middle Name English Name (if any)

Street Address City State Country Zip/Postal Code

Home Phone Student Cell Phone (if any) Student e-mail (if any)

Country of birth Country of citizenship

Applying for grade: 9 10 11 12 Applying for school year: 20 ____ - 20 ____

Gender: M F Birth date: ____/____/____

Passport country and number Visa country and number

Name of current school Address of current school

Religion

Parent/Guardian Information

Mother's Name Home Phone Cell Phone

Mother's Address (if different) Email Address

Employer Occupation Work Phone

Father's Name	Home Phone	Cell Phone
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Father's Address (if different)	Email Address
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Employer	Occupation	Work Phone
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To whom should school correspondence (grade reports, communications, etc.) be sent?

- _____ Parents – address listed above
- _____ Agency contact person – list information below
- _____ Other – list information below

Agency/Other Contact Information

Name of Agency or Other Contact	Contact Person at Agency
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Agency/Contact Address	Agency/Contact Email Address
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Agency/Contact Telephone	Agency/Contact Fax
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Signatures *Please read and sign*

Please register my student for enrollment at Huron Valley Lutheran High School. We, the parent/guardian and the student, hereby agree to abide by all guidelines and policies set forth in the Huron Valley Lutheran High School Handbook, by the HVLHS board of directors, and by the Huron Valley Lutheran High School Association. We verify that the information listed on this application is complete and accurate. We understand that it is our obligation to update any information that may change after submitting this application. We give Huron Valley Lutheran High School the authority to request any transcripts and records from your current or previous school.

Parent/Guardian Signature	Date
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Student Signature	Date
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Send your completed application to: Huron Valley Lutheran High School Fax: (734) 525-6717
33740 Cowan Road Email: mail@HVLHS.org
Westland, MI 48185 Website: www.HVLHS.org

CONFIDENTIAL



*International
School Principal or Counselor Recommendation*

(Student's Name) _____ is a candidate for admission to Huron Valley Lutheran High School in the United States. The admissions committee would like your evaluation of this student and any observations you think might be helpful. Please answer in English. Thank you for your time and cooperation.

1. How long have you known this student?
2. What level or range academically does the student fall compared to the other students at your school? Bottom 10% _____ 10-25% _____ 25-50% _____ 50-75% _____ 75-90% _____ Top 10% _____
3. What do you perceive as the student's strengths?
4. To your knowledge, has the applicant ever been suspended, dismissed, or involved in any serious disciplinary action?
5. Are you aware of any areas in which this student may need assistance, academic or social?
6. Additional comments that will assist in our admissions decision:
7. Please check one of the following:

- _____ I recommend the applicant.
- _____ I recommend the applicant with reservation for the following reasons:
- _____ I do not recommend the applicant for the following reasons:

Signature of school principal/counselor _____

School _____

Address _____

Phone _____ Fax _____ Date _____

Please send completed form to: International Admissions
Huron Valley Lutheran High School
33740 Cowan Road
Westland, MI 48185
Email: mail@hvlhs.org Fax: (734)525-6717



International

English Teacher Recommendation

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_____ is a candidate for admission to Huron Valley Lutheran High School in the United States. The admissions committee would like your evaluation of this student and any observations you think might be helpful. Please answer in English. Thank you for your time and cooperation.

Number of years the student has studied English: _____

Please rate the applicant in the following areas. Circle the appropriate number below:

Work ethics/motivation	1 2 3 4 5	Relationships with peers	1 2 3 4 5
Honesty and integrity	1 2 3 4 5	Cooperation with adults	1 2 3 4 5
Maturity	1 2 3 4 5	Reactions to suggestions/advice	1 2 3 4 5
Responsibility	1 2 3 4 5	Reactions to criticism	1 2 3 4 5
Concern for others	1 2 3 4 5	Ability to meet commitments	1 2 3 4 5
Leadership ability	1 2 3 4 5	General school citizenship	1 2 3 4 5

1=Unacceptable 2=Below Average 3=Average 4=Good 5=Superior

Please rate the student's English language ability. Circle the appropriate word below:

Reading	Excellent	Good	Fair	Poor
Writing	Excellent	Good	Fair	Poor
Speaking	Excellent	Good	Fair	Poor
Grammar	Excellent	Good	Fair	Poor
Comprehension	Excellent	Good	Fair	Poor

Please supply brief comments about the applicant's character in the following areas:

- Maturity _____
- Responsibility _____
- Creativity _____
- Self Motivation _____
- Sociability _____
- Ability to adapt _____

Please comment about the Applicant's attendance record, study habits and attitude in class.

Teacher's name and signature _____ Date _____
 School _____
 Address _____

Please send completed form to: International Admissions Fax: (734)525-6717
 Huron Valley Lutheran High School Email: mail@hvlhs.org
 33740 Cowan Road
 Westland, MI 48185



*International
Student's Life*

To be completed by the student applying for enrollment (in English)

1. What language(s) do you speak?

2. Please tell us about your family: sisters, brothers, grandparents, etc.

3. Which subjects are of greatest interest to you?

4. What are your favorite activities or interests outside of school?

5. Of the qualities you possess, which one would you like people to admire most? Why?

6. What do others appreciate most about you?

7. Have you taken the ELTiS or IELTS test? **YES** **NO**
Date _____ Score _____

8. Have you taken a Test of English as a Foreign Language (TOEFL) test? **YES** **NO**
Date _____ Score _____

9. List two or three things you hope to gain from studying at our school.

10. While attending HVLHS, I am may be interested in participating in (check all that apply):

- piano lessons
 - band – instrument played _____
 - choir
 - athletics – sports played _____
 - theater
 - other
-

11. What are your plans after high school?

12. Do you know a student who went to Huron Valley Lutheran High School? **YES** **NO**

If yes, how do you know that student?

How did you find out about HVLHS?



International

Authority to Grant Consent and Permissions

Authority to Grant Consent

We are the parents and natural guardians of _____ (name of student) who is a student at Huron Valley Lutheran High School (HVLHS) in Westland, Michigan. We live in a foreign country and therefore will be unable to care for the day-to-day needs of our child while our child is in the United States attending HVLHS. Therefore we hereby appoint and authorize the Administration of Huron Valley Lutheran High School to:

1. Sign any and all consent forms relevant to this student’s enrollment at HVLHS including but not limited to, granting consent for all activities associated with HVLHS, and any forms relating to his or her enrollment at HVLHS, including but not limited to forms required by the State of Michigan or the Michigan High School Activities Association.
2. Sign any and all consent forms related to any necessary or emergency medical treatment for this student. I understand that I will assume full financial responsibility for the payment of services rendered.

Father/Guardian Signature Date

Mother/Guardian Signature Date

Permissions *Please read and sign*

Permission is granted for HVLHS to use this student’s name and/or photo in HVLHS publications, including the HVLHS website and/or print or video publications. Yes No

Several classes require internet access for research and other class projects. This student is authorized to access the internet via school computers and/or internet while at HVLHS. Yes No

Permission is granted for my contact information to be published in the HVLHS Student/Family Directory which will be made available to HVLHS families only. Yes No

Parent/Guardian Signature Date

Please notify Huron Valley Lutheran High School of any changes to the information provided.

Send completed forms to:

International Admissions	Telephone: (734) 525-0160
Huron Valley Lutheran High School	Fax: (734) 525-6717
33740 Cowan Road	Email: mail@HVLHS.org
Westland, MI 48185	Website: www.HVLHS.org



Student Information

Family Name	First Name	Middle Name	English Name (if any)
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Please list all known medical conditions and allergies: _____

Please list medications the student takes regularly: _____

Has the student been hospitalized or received on-going treatment or counseling? If yes, please explain.

Parent/Guardian Information

Mother's Name	Primary Phone	Email Address
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Father's Name	Primary Phone	Email Address
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Medical Insurance Provider	Policy #	Group #
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Alternate Emergency Contact

If you have a relative or friend who lives in the United States that you want us to contact in case of an emergency, please provide the information below:

Name of Relative or Friend	Relationship
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Telephone	Cell Phone	Email Address
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In case of an accident or illness, permission is hereby given to treat this student as required. We accept the responsibility for all costs thus incurred, and waive any claim against the school, association, its staff or chaperones for any and all causes, which may arise in connection with the above.

If there is a change to any of the above information, please notify the school office.

Mother/Guardian Signature	Date
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Father/Guardian Signature	Date
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